

JCEL-M05-01 Business Manual

1.4 Company Environmental Policy

Jenks & Cattell Engineering Limited will show commitment to fulfil compliance obligations and are committed to continual improvement of environmental management system to enhance environmental performance.

We will actively encourage our suppliers, contractors, subcontractors, and all our employees to participate in our efforts to reduce the environmental impact of our activities, products, or services.

It is the policy of Jenks & Cattell Engineering Limited to: Establish, implement, and maintain the impact of all-current or new activities, products or processes providing a framework for setting objectives.

Shall show a commitment to the protection of the environment and prevention of pollution.

This policy relates to the manufacture of Pressed, Laser cut, Machining, Welding of parts and general Assemblies, conducted at the company's site Neachells Lane, Wolverhampton, West Midlands. The policy will be maintained and communicated in written form to all interested parties.

Mike O'Shea Managing Director

Nick George Sales Director Craig Jeavons Technical Director

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1.5 Health and Safety Policy

This Health and Safety Policy Statement recognises Jenks & Cattell's obligations under The Health and Safety at Work etc Act 1974. Jenks & Cattell has a moral and legal obligation to safeguard, so far as is reasonably practicable, the health, safety and welfare of their employees and anyone who may be affected by the actions of the Company, its employees, or as a result of Jenks & Cattell's activities, we fully accepts their obligations and responsibilities, which will be achieved by:

- Meeting its responsibilities as an employer to do all that is reasonably practicable to prevent accidents, injuries, and damage to health. Whilst providing and maintaining safe working environments that are without risks to health, safety, and welfare.
- Ensuring all employees play an active part in the health and safety of the company by consulting with them and providing them with adequate information, instruction, training, and supervision for them to understand their role within the Company.
- Setting standards that comply with the relevant statutory requirements relating to health, safety, and welfare with regard to the effect on employees, contractors, visitors and the public.
- Safeguard employees and others from foreseeable hazards connected with work activities, processes and working systems.
- Ensuring that hazardous areas are kept secure from the public, employees or tenants, or contractors not required to enter them.
- Ensuring that when new substances, plant, machinery, equipment, processes, or premises are introduced, adequate guidance, instruction, training, and supervision are provided for safe methods of work to be developed.
- Ensuring that all plant and equipment is maintained in a safe condition and is subject to routine and statutory inspections and examinations.
- Ensuring that contractors undertaking work for the company are informed of the relevant standards required and are monitored to ensure compliance without detracting from the contractors' legal responsibilities to comply with statutory requirements.

Employees are required to cooperate with Jenks & Cattell not only to ensure their personal safety, but also to ensure they are not prosecuted for breach of legislation or have disciplinary action taken against them by the company for breach of company rules. Jenks & Cattell will communicate the Health and Safety Policy to all employees and will be reviewed annually and updated as required to conform to current legislation.

All Directors, Managers, Supervisors will enforce this, Policy. The Managing Director is responsible to ensure the implementation and maintenance of the health and safety management system and maintains ultimate responsible for the health and safety at Jenks & Cattell and signs this policy statement in acknowledgement of this.

Mike O'Shea Managing Director

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1.3 Company Quality Policy

Jenks & Cattell Engineering Limited specialises in the manufacture and supply of automotive presswork, welded assemblies, laser cutting, machining and fabricated welded assemblies.

The Company has adopted a Total Quality approach seeking to involve all employees in the progression of continual improvement and making quality the responsibility of everyone.

Through the pursuit of excellence, the Company will continue to develop and evaluate competence of all employees, products and systems risk management which meet our own aspirations and our customers' needs and expectations.

Also covers customer approvals (if required), repair confirmation, disassembly, traceability, and retention of documented information.

It is the policy of Jenks & Cattell Engineering Limited to: Establish, implement, and maintain the impact of all-current or new activities, products or processes providing a framework for setting objectives.

To achieve this policy, the Company operates formal management systems which comply with the requirements of ISO 9001:2015 and ISO 14001:2015

The systems are regularly reviewed to ensure their effectiveness and efficiency in achieving the Company policy. The policy will be maintained and communicated in written form to all interested parties.

Mike O'Shea Managing Director

Nick George Sales Director Craig Jeavons
Technical Director

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